

**BUSINESS STUDIES** 

## NATIONAL DIPLOMA: PUBLIC MANAGEMENT

The aim of the National Diploma in Public Management is to prepare students for a career in both the private and public sector. Offering invaluable guidance on managerial competencies for those preparing higher levels of public sector positions. Public managers occupy positions of leadership at central, provincial and local levels of government as well as in related parastatals.

### DURATION

Theory: 18 months.

Practical Work: 18 months.

Overall Length: 3 years.

## ENTRY REQUIREMENTS

Grade 12 Certificate

# WHAT IS THIS COURSE ABOUT?

The course prepares students to work in the public sector (all spheres of government). Students receive a certicate after each semester, after successfully completing the course. Following this, the students need to obtain 18 months' practical experience to qualify for the National Diploma.

# WHAT CAREER OPPORTUNITIES ARE OUT THERE?

- Municipal Worker
- •Government Employee

# WHAT SUBJECTS WILL I BE TAKING?

# 4

- PUBLIC ADMINISTRATION
- MANAGEMENT COMMUNICATION
- •COMPUTER PRACTICE
- •INTRODUCTORY ACCOUNTING

- PUBLIC ADMINISTRATION
- MUNICIPAL ADMINISTRATION
- •COMPUTER PRACTICE
- PUBLIC FINANCE

- PUBLIC ADMINISTRATION
- MUNICIPAL ADMINISTRATION
- •COMPUTER PRACTICE
- •PUBLIC LAW

